

**IMMEDIATE ACTION**

**BY ORDER OF THE COMMANDER**

**AETC PUBLISHING BULLETIN 12  
23 JUNE 2003**



**THE AETC PUBLISHING BULLETIN**

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**PART I—PUBLICATIONS**

**Section A—Functional (F) and Limited (L) Requirements**

**New Publications:**

**AETCI 52-101**, Chaplain Contracting Guidelines, HC, F. This instruction establishes AETC policy, procedures and guidelines for contracting religious support to supplement AETC Chaplain Service Programs.

**AETCI 52-102**, Chaplain Service Resourcing, HC, F. This instruction provides guidance on securing availability of materials (supplies, equipment, programs, and services) to meet Chaplain Service direct and indirect mission requirements.

**Section B—Publications Being Processed -- Not used**

**Section C—Publications Under Revision**

The following is a cumulative list of publications currently being revised. Submit inquires to HQ AETC OPR. Items will remain on the list until revised, superseded, or rescinded (\*indicates addition since previous PB).

AETCI 10-202  
AETCI 16-501  
AETCI 32-6001  
AETCI 36-2208  
AETCI 36-2804  
\* AFI 11-202 Vol 2/AETC Sup 1  
AFI 11-290/AETC Sup 1  
AFI 11-418/AETC Sup 1  
AFMAN 23-110V1Pt3Ch6/AETC Sup 1  
AFI 36-2226/AETC Sup 1  
AFI 36-2406/AETC Sup 1  
AFI 36-2805/AETC Sup 1  
AFI 36-2863/AETC Sup 1

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**OPR: HQ AETC/SCMY**

**Section D—Obsolete**

**AFI 36-704/AETC Sup 1**, 7 May 98

**Section E—Publications Distributed**

<b>Publication</b>	<b>Date</b>	<b>OPR</b>	<b>Dist</b>
AETCI 10-301	4 Jun 03	CCR	F
AETCI 36-2909	12 Jun 03	JA	F
AETCVA 31-1	13 Jun 03	SFPA	F
AETCVA 31-3	13 Jun 03	SFPA	F
AETCVA 31-4	13 Jun 03	SFPA	F
AFI 11-209/AETC Sup 1	27 Jun 03	DOFV	F
AFI 31-201/AETC Sup 1	4 Jun 03	SF	F
AFI 52-101/AETC Sup 1	18 Jun 03	HC	F
AFI 91-202/AETC Sup 1	11 Jun 03	SEOP	F
19 AFI 65-101	12 Jun 03	19 AF/RA	F
AFRSI 91-201	1 Jun 03	HQ AFRS/SE	F

**IC/EMC -- HQ AETC OPR transmitted the following Interim Changes (IC) or Emergency Message Changes (EMC) -- Not used**

**Section F—General Information:**

Correction to PB 10, 19 May 2003, Section A: **AETCI 10-206**, *AETC Reporting Status of Air and Space Expeditionary Forces*, was announced as a new publication. Please correct the number for this publication to read **AETCI 10-208**.

**HQ AETC will not supplement the following publications -- Not used**

**PART II—FORMS**

**Section A—Requisition -- Not used**

**Section B—Local Reproduction -- Not used**

**Section C—Electronic Forms**

**AETC Form 89, 20030601 (IMT-V1)**, Notification of Death, FC 5200, AFI 52-101/AETC Sup 1. This form is used to voluntarily notify HQ AETC/HC and HQ USAF/HC of the death of a Chaplain Service member or immediate family member to provide pastoral responses to those concerned.

**AETC Form 90, 20030601 (IMT-V1)**, Notification of Hospitalization, FC 5200, AFI 52-101/AETC Sup 1. This form is used to voluntarily notify HQ AETC/HC and HQ USAF/HC of the hospitalization of a Chaplain Service member or immediate family member to provide pastoral responses to those concerned.

**AETC Form 91, 20030601 (IMT-V1)**, Notification of Birth, FC 5200, AFI 52-101/AETC Sup 1. This form is used to voluntarily notify HQ AETC/HC and HQ USAF/HC of a birth in a Chaplain Service member's family to provide pastoral responses to those concerned.

**AETC Form 92, 20030601 (IMT-V1)**, Chaplain Service Retirement Memento Information Worksheet, FC 5200, AFI 52-101/AETC Sup 1. This form is used to notify HQ AETC/HC and HQ USAF/HC of a Chaplain Service member's retirement and request for mementos.

**AETC Form 629, 20020101 (IMT-V2)**, In-Lease Check Sheet, FC 3290, AETCI 32-9001. The form is a tool to assist base level personnel when preparing a lease for the Air Force to use property owned by another entity. It helps to ensure that all required documentation is complete and in accordance with regulations. This version changed the SAF/IEIR office symbol to AFRPA/RE. Previous edition is obsolete.

**AETC Form 631, 20030501 (IMT-V1)**, Supplement Agreement, FC 3290, AETCI 32-9001. This form is used when the Air Force publishes changes to existing ingrats and outgrants for minor changes, such as renewing the terms of the agreements or making minor administrative changes. It is essential for the continued performance of real estate duties at base level. Previous edition is obsolete.

**AETC Form 1236, 19990501 (IMT-V2)**, Request for Improving/Changing AETC Maintenance Publications, FC 2110, AFI 21-101/AETC Sup 1. This form is used to request changes, improvements, or waivers to AETC maintenance publications. Previous edition is obsolete.

**AFRS Form 5, 20030601 (IMT-V1)**, Delayed Entry Program Release of Liability, FC 3620, AFRSI 36-2002. Form is used for the purpose of releasing the Air Force of liability from Delayed Entry Program (DEP) members who participate in physically related DEP activities with any potential of injury. AF recruiters are expected to prepare their DEP members for the physical mandates of basic military training.

**Section D—Obsolete** -- Not used

**Section E—General Information** -- Not used

RODNEY C. POHLMANN, Colonel, USAF  
Director of Communications and Information