

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



**AIR FORCE INSTRUCTION 34-118
AIR EDUCATION AND TRAINING COMMAND
Supplement 1**

8 NOVEMBER 2001

Services

BOWLING PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://afpubs.hq.af.mil>

OPR: HQ AETC/SVPB (Mr R. Shircel)
Supersedes AFI 34-118/AETC Sup 1, 7 July 1999

Certified by: HQ AETC/SVP (Mr R. Carlberg)
Pages: 1
Distribution: F

The basic publication has changed; however, the only revisions required in this supplement were made in the date, lead-in, OPR, and supersession lines, and to the approving official.

AFI 34-118, 25 April 2001, is supplemented as follows:

- 1.3. In addition to the guidance in AFI 34-262, *Services Programs and Use Eligibility*, and AFI 34-201, *Use of Nonappropriated Funds (NAF)*, apply the following procedures for conducting fundraising events. The sponsor or organizational representative requesting the tournament provides in writing what the fundraising charity is for, special bowling center requirements, and money distribution for expenses and charity. Base JA review and coordination are required on all bowling tournament requests involving non-DoD civilians participating with or without a fundraising requirement.
12. Review the AETC supplement to AFMAN 34-128, *Air Force Club Program Procedures*.
- 12.3. Review the AETC supplement to AFI 34-219, *Alcoholic Beverage Program* (formerly AFI 34-119).
- 12.5. (Added) Require each separate food activity to complete a sales mix analysis (SMA) by the last day of July and January (AFMAN 34-128/AETC Sup 1). Update food budgets to reflect changes in the SMA.
- 12.6. (Added) Require each snack bar operation with average monthly sales exceeding \$15,000 to use and maintain a MAJCOM-approved automated food database system. Contact HQ AETC/SVPB for guidance.
- 13.1.2. Coordinate all bids and contracts through HQ AETC/SV before forwarding them to HQ AFSVA/SVPA.

MICHAEL A. PACHUTA, Colonel, USAF
Director of Services