

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**

AF INSTRUCTION 36-2848

**AIR EDUCATION AND TRAINING COMMAND
Supplement 1**

13 DECEMBER 2000

Personnel

**AIR FORCE SECURITY FORCES AWARDS
PROGRAM**



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 36-2848, 1 April 2000, is supplemented as follows:

This supplement applies to Air Force Reserve Command (AFRC) or Air National Guard (ANG) units when mobilized under AETC. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

3. The AETC Director of Security Forces (HQ AETC/SF) will announce the exact date packages are due to HQ AETC. Include a 3.5-inch diskette with each nomination package.

4. HQ AETC/SF appoints officers, noncommissioned officers, and civilians to serve on selection boards. Board members will review and score each package in their assigned categories before the board convenes. The board will meet to determine the winners and, in case of a tie, the board president will cast the deciding vote.

7.2.1. (Added) AETC Individual Awards Program. Two additional AETC award categories recognize the outstanding contributions of personnel assigned duties in support of the security forces mission. These awards recognize unit security managers and Resource Augmentation Duty (READY) Program augmentees. These are MAJCOM-level awards and are not forwarded to HQ AFSFC/SF.

7.2.1.1. AETC Outstanding Unit Security Manager. This award recognizes individuals who superbly manage the information, industrial, and personnel security programs within their unit. Any military or civilian member appointed as a security manager who has received local security manager training is eligible for the award. Units submit nominations in the format of Attachment 2 of the basic instruction. The base CSF will review nomination packages, select the winner, and forward the package to HQ AETC/SF. Selection should be based on the content of the nomination package and personal knowledge of the unit's

program. Base and MAJCOM selection is conditional on the overall health of the unit's information, industrial, and personnel security programs, security education initiatives, and program review results. Size or complexity is not the main consideration in the selection process.

7.2.1.2. Outstanding READY Program Augmentee. This award recognizes outstanding achievements by individuals who serve as READY Program augmentees with security forces units. Any military member appointed as a READY augmentee is eligible for this award. Each installation may submit one nomination package in the format outlined in Attachment 2 of the basic instruction.

8.1. Photos are required for only for packages nominated for Air Force-level awards. Air National Guard and Air Force Reserve Command units nominating individuals for the AETC Individual Awards Program comply with paragraph 8.3 of the basic.

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Director of Security Forces