

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**

AF INSTRUCTION 40-102

**AIR EDUCATION AND TRAINING COMMAND
Supplement 1**



22 AUGUST 2002

Medical Command

★TOBACCO USE IN THE AIR FORCE

The basic publication has changed; however, the only revisions required in this supplement were made in the date, lead-in, OPR, and supersession lines, and to the certifying and approving authorities.

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 40-102, 3 June 2002, is supplemented as follows:

Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*.

SUMMARY OF REVISIONS

This document has been substantially revised and must be completely reviewed. Adds references to tobacco products vice smoking or smokeless tobacco; limits use of tobacco products in recreational areas (paragraph 2.2.3); clarifies student and faculty prohibitions on use of tobacco products; provides guidelines for use of butt receptacles in ingress or egress areas (paragraph 2.2.11); and adds health-related learning programs, as appropriate, to the curricula of educational and training programs, to include hazards of tobacco use (paragraph 2.6.9).

2.1. The goal in AETC is to not use **any** tobacco products. Commanders and supervisors at all levels are expected to lead by example and, where possible, actively identify and use available resources to help tobacco users quit.

2.2.3. Installation commanders are permitted to designate indoor tobacco use areas in some recreation facilities (as defined in the basic instruction). Tobacco use areas should be limited in size, clearly designated, and must be separate from common areas that nonsmokers must utilize to participate in the activity.

2.2.4. Tobacco use is prohibited in bowling facilities during times specifically designated for youth leagues and must be clearly advertised at such times.

2.2.8. Use of tobacco products is prohibited at all times for students in basic military training. Tobacco use by students in entry-level technical training and accession programs, professional military education, professional continuing education, interservice training programs, and Air Force Institute of Technology (AFIT) programs is prohibited during school duty hours. These programs include, but are not limited to, recruiting, precommissioning programs (Officer Training School [OTS] and Air Force Reserve Officer Training Corps [AFROTC]), technical training, flying training, and AETC-operated graduate medical education (medical and dental residencies and fellowships). Commanders will consider national laws and customs when applying this supplement to international members assigned to AETC. Students in AETC-sponsored interservice training programs from participating services will conform to local tobacco-use (AETC) policies except where they are in direct conflict with other service regulations. Respective service officers in charge (OIC) of interservice training programs and local commanders or commandants will resolve such conflicts. Air Force students in AETC cosponsored training programs at other service locations will conform to AETC policies regarding this supplement.

2.2.8.1. (Added)(AETC) In AETC, it is inappropriate for instructors, to include civilian training specialists (see paragraph 3.1 of the basic instruction), who interact with students or trainees to smoke or use tobacco products during the duty day at training locations where they might interact with or be in proximity (within eyesight) of AETC students. **NOTE:** For the purposes of this supplement, the normal “lunch/meal” break is not considered school duty hours. Commanders and/or commandants may establish a “no tobacco use” policy during the school duty day. This also applies to any situation away from the campus or facility where there is a planned student activity during the normal school duty day. For AFROTC purposes, “campus” is defined as in or around the AFROTC buildings or at any other location where there is a planned cadet activity during school duty time.

2.2.11. Ingress and egress areas may not be designated as tobacco use areas, but may contain a butt receptacle for walkup use by transient visitors to the building. Butt receptacles used in this manner must clearly display “Nonsmoking Area” or “No Smoking” signs above the receptacles.

2.6.9. (Added)(AETC) Professional military education, technical, and leadership schools will promote the Air Force goal to be tobacco free. Commanders and curriculum program managers will make every effort to build healthy lifestyle education programs and/or lectures stressing wellness, fitness, and personal responsibility for healthy behaviors into their respective curricula. This education will include information about the hazards of tobacco use, the Air Force policy regarding tobacco, and programs offered to help users quit.

5.1. Health Promotion Managers (HPM) will compile monthly Tobacco Use Statistics, RCS: AETC-SGPC(Q)0001, from data obtained during cycle ergometry fitness testing or other methods, and forward to HQ AETC/SGPC, Health Promotion Director, on a quarterly basis. The report is due by the 10th day of the month following the end of each quarter. The report has an emergency status code C-3; continue reporting during emergency conditions, delayed precedence. Submit data requirements as prescribed, but they may be delayed to allow submission of higher precedence reports. Submit by nonelectronic means, if possible.

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