



**ANNUAL AWARDS PROGRAMS RELATED TO ACQUISITION**

**"HOLDOVER"**

***"The basic publication has changed; impact on supplemental information is under review by the OPR. Users should follow supplemental information that remains unaffected."***

**AFI 36-2835, 29 April 1994, is supplemented as follows:**

1.1. All AETC contracting units are eligible and encouraged to nominate their unit and individuals for awards under the contracting award program.

★1.2. Units must forward an original of each nomination package (plus a consolidated disk) to HQ AETC/LGCE by 1 November. Nominations will be for the reporting period 1 October through 30 September of the preceding fiscal year. Nomination packages will be forwarded to HQ AETC with a transmittal letter signed by the wing commander.

★1.3. Composition of and rules for the HQ AETC Selection Panel are as follows:

★1.3.1. The Chief, Contracting Division (HQ AETC/LGC), designates a selection panel to select no more than one nominee per award category. The panel will generally consist of three members from the contracting staff (LGCA, LGCE, LGCF, LGCM, LGCP, or LGCQ) and two members from nonfunctional areas. Members may be added or deleted with approval of HQ AETC/LGC.

1.3.2. The AETC selection panel will determine which nominee for each category will compete at Air Force level. No award will be presented if the selection panel decides the nominee's accomplishments do not justify an award.

1.3.3. The selection panel's decision is subject to the approval of the HQ AETC Director of Logistics (HQ AETC/LGC).

1.4. HQ AETC awards are normally mailed to individual wing commanders for presentation at the local bases.

3.1. All AETC contracting units are eligible and encouraged to nominate their unit and individuals for awards under the competition awards program.

★3.2. Units must forward an original of each nomination package (plus a disk) to HQ AETC/LGCE by 1 November. Nominations will be for the reporting period 1 October through 30 September of the preceding fiscal year. Nomination packages will be forwarded to HQ AETC with a transmittal letter signed by the wing commander.

3.4. The HQ AETC/LGC (the panel president) designates a selection panel to select no more than one nominee in each category. (See paragraph 1.3 through 1.3.3, this supplement, for selection panel composition, rules, etc.).

3.5. HQ AETC awards are normally mailed to individual wing commanders for presentation at the local bases.

4.1. All AETC contracting units are eligible and encouraged to nominate their unit and individuals for awards under the value engineering program.

★4.2. Units must forward an original of each nomination package (plus a disk) to HQ AETC/LGCE by 1 November. Nominations will be for the reporting period 1 October through 30 September of the preceding fiscal year. Nomination packages will be forwarded to HQ AETC with a transmittal letter signed by the wing commander.

4.4. The HQ AETC/LGC (the panel president) designates a selection panel to select no more than one nominee in each category. (See paragraphs 1.3 through 1.3.3, this supplement, for selection panel composition, rules, etc.).



4.5. HQ AETC awards are normally mailed to individual wing commanders for presentation at their local bases.

PAUL L. BIELOWICZ, Colonel, USAF  
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